

**Special Annual General Meeting
Dr. S.E. McDowell
November 18th 2015 @ 4:00pm**

Attendance

Executive Committee

Lyn Fitzsimmons – President
Lorraine Matthews – Vice President
Rachel Vincent – Treasury
Judy Cadieux-Fortin – Secretary

Members

Joan Zimmerling	Adele Denault	Nancy Bullis	Jennifer Lanoix
Vivian Bohart	Debbie Campbell	Joanne Laviolette	Linda Luman
Donna Cahill	Susan Greenshields	Howard Hodgins	Frank Frost
Shelley Provost	Angela Fleming (VC)	Julie Tubman	Lianne Mongeon
Mavis Palmer	Corey Ramsey	Carrie Tallin (VC)	Laurie Hobbs
Willy Rivet	Chantal Poulin	Richard Humphrey (VC)	
Barbara Grochowski (VC)	Jee-Eun Kim	Bonnie Richardson	

Topics of Discussion

IAWQ 2nd Vice President

Lyn Fitzsimmons let the members know that there will be a second VP in the voting process. Ensuring that everyone know that they will be voting for 2 VP's instead of one. The question was asked if the members would like to reopen the nominations.

Motioned by Frank Frost – Second by Julie Tubman. That the nominations not be reopened and the current nominee's remain for Vice President. (All in favor) (2 Executive Members Did Not Vote). (28 voted)

Electronic Voting System

Rachel Vincent presented the process on electronic voting.

Gave examples of companies using this tool.

Election website that is available once it starts. List will be given to vendor (people ID numbers – payroll) and a password will be provided.

All is transparent from everyone – we will not be able to see anything

Simply voting will send an email out to all members and if an email goes back to them – an email or call will be done to Rachel Vincent so that there are no issues and no conflicts.

Once everyone has their information – the system will go live.

Elections can last as long as members wish for it to last.

Authenticated – one vote per voter.

Stores votes in a single transaction.

Once you submit your vote, it is only one and it is locked, you can't send another vote. One per person per id number.

Coding is done the same way as on line banking.

Once voting is done – all information is discarded for security purposes.

People not techy savvy – automated telephone solution for voting (telephone is no longer an option due to the time restrains).

Voting ID and password is done the same way, but can be done over the phone. A letter can be sent to the member by mail.

24/7 support - phone number will be provided. Members can ask any question necessary.

Certified.

Chairperson will be the company – Simply voting.

Email will be sent to all members with the results.

2007 election was \$1000.00 – electronic voting will cost \$760.00 if the phone option was to be added the total cost would be \$1145.80. Difference of \$97.91. (Travel and accommodations need to be paid as well for the chairman)

Electronic voting can be up and running in two days.

This will increase the voting turn out.

This will bring our current voting process to the 21st century.

Motioned by Joanne Laviolette to implement an electronic voting ballot and second by Frank Frost. (2 Executive Members Did Not Vote). (28 voted)

Meeting Adjourned at 4:20pm – Motioned by Julie Tubman and Nancy Bullis.